



**Minutes of the Community Special Events Task Force Meeting held on September 23, 2008,  
1:00pm Library Board Room, 3500 S. Rural Road, Tempe, Arizona**

## **Minutes Community Special Events Task Force Meeting September 23, 2008**

**City Staff Present:** Don Yennie (PD), Kay Pence (PD), John Ferrin (PD), Joy Kleiser (PD), Deems Shepard (FD), David McAllister (Risk Mgmt.), Ron Coleman (WUD), Craig Hayton (Parks), Kay Savard (Tax & License), Jeff Tamulevich (Signs/Use Permits), Joe O'Connor (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

**Guests Present:** Peter Colanteni (SWAT Towing), Scott Impecoven (BSA), Ken Whitaker (BSA), Richard Fujimoto (BSA), Tim Gressley (SunKist Kids BBQ), Aneesah Nadir (Jewel in the Desert), Karen Hadley (Jewel in the Desert), Mags Everett (ALS Assoc. AZ Chapter), Bob Covington (ALS Assoc. AZ Chapter), Louis Gonzalez (Food City), Emilio Corbranen (Food City), Joe Buelaca (Food City), Cathy Keppel (Univision Radio), Stan Klonowski (TBAG), Chris Groer (Dirty Devil), NoRa Trevino (Oktoberfest), Meghan Pearce (Lupus Walk), Carole Bartholemeaux (Lupus Walk), Crista Klieppa (Lupus Walk), Rachelle Mortensen (The Lucky Devil), Ginny Belousek (City of Tempe Diversity)

### **Meeting convened at 1:03 p.m.**

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

### **I. Events for Final Review**

- A. No event for final review.

### **II. Events for Initial Review**

- A. Oktoberfest Parade of Flags, Friday, October 3, 2008 (Mill Ave between Hackett House and Tempe Beach Park): Chad Holmes made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- B. Asha Kids Walkathon, Saturday, October 11, 2008 (Tempe Arts Park): Event promoters were not present at meeting. Jared Wilson made a motion to table this event. It was seconded by Chad Holmes. It was the consensus of the committee to table the event.

- C. Brain Tumor Walk and Angel Adventure Community Day, Saturday, October 11, 2008 (Kiwanis Park): Jeff Tamulevich made a motion to approve this event with the stipulation that insurance requirements were met and a deposit payment was received. It was the consensus of the committee to approve the event with the mentioned stipulations.
- D. Walk to Defeat ALS, Sunday, October 12, 2008 (Tempe Beach Park and 5K Route): Jonni Wolfe made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.
- E. Light the Night, Saturday, October 18, 2008 (Tempe Beach Park and 5K Route): Craig Hayton made a motion to approve this event with the stipulation that EMT personnel were confirmed and deposit payment was received before the event is to take place. It was seconded by Kay Savard. It was the consensus of the committee to approve the event with the mentioned stipulations.
- F. Fiesta de la Raza, Sunday, October 19, 2008 (Tempe Beach Park): Jonni Wolfe made a motion to approve this event with the stipulation that insurance requirements were met and vendors were properly permitted with Tax and License Dept. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations.
- G. Fall Arts and Craft Boutique, Friday and Saturday, October 24 and 25, 2008 (Pyle Adult Recreation Center): Jeff Tamulevich made a motion to approve this event with the stipulation that all vendors were properly permitted. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.
- H. Team Hope Walk, Saturday, October 25, 2008 (Papago Park and 5K route): Event was cancelled by the event promoter.
- I. Walk for Lupus, Saturday, October 25, 2008 (Kiwanis Park and 5K route): Jonni Wolfe made a motion to approve this event with the stipulation that insurance requirements were met, vendors were properly permitted and an updated site-map is received. It was seconded by Craig Hayton. It was the consensus of the committee to approve the event with the mentioned stipulations.
- J. Scout-O-Rama, Saturday, November 1, 2008 (Kiwanis Park): Chad Holmes made a motion to approve this event with the stipulation that all vendors were properly permitted. It was seconded by Don Yennie. It was the consensus of the committee to approve the event with the mentioned stipulation.
- K. Copa Food City, Friday-Sunday, November 7-9, 2008 (Tempe Sports Complex): John Ferrin made a motion to approve this event with the stipulation that a security plan was provided to the Police Department, insurance was approved by Risk Management and all vendors were properly permitted. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve this event with the above mentioned stipulations.
- L. Walk to Save Animals, Saturday, November 15, 2008 (Tempe Beach Park and 5K route): Event request was tabled until the next meeting.
- M. Jewel in the Desert Festival, Saturday, October 4, 2008 (6<sup>th</sup> Street Park): Jeff Tamulevich made a motion to approve this event with the stipulation that an updated site map was approved by the Fire Department, proper insurance was received and all vendors were permitted by Tax and License Dept. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations.

- N. Jewel in the Desert Exhibit Opening Gala Reception, Friday, October 3, 2008 (31 E 5<sup>th</sup> Street): Chad Holmes made a motion to approve this event. It was seconded by Craig Hayton. It was the consensus of the committee to approve the event.
- O. Tardeada and Reception, Friday and Sunday, October 10 and 12, 2008 (Tempe Library Complex): Jonni Wolfe made a motion to approve this event with the stipulation that all vendors were properly permitted. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.

### **III. Events Pending Approval of Special Event Liquor License**

- A. Tempe Community Council for Fiesta de la Raza, Sunday, October 19, 2008 (Tempe Beach Park): Jonni Wolfe made a motion to approve this liquor license with the stipulation that insurance requirements were met and vendors were properly permitted with Tax and License Dept. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license request with the mentioned stipulations.
- B. W. Stephen Martin for Copa Food City, Friday-Sunday, November 7-9, 2008 (Tempe Sports Complex): John Ferrin made a motion to approve this license request with the stipulation that a security plan was provided to the Police Department, insurance was approved by Risk Management and all vendors were properly permitted. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve this license request with the above mentioned stipulations.
- C. Tempe Bicycle Action Group for Tour de Fat, Saturday, October 11, 2008 (Tempe Beach Park): Chad Holmes made a motion to approve this license request with the stipulation that all vendors are properly permitted. It was seconded by Ron Coleman. It was the consensus of the committee to approve the license request with the mentioned stipulation.
- D. Sunkist Kids Wrestling Club, Saturday, October 18, 2008 (655 S. Rural Rd.): Craig Hayton made a motion to approve this license request. It was seconded by Chad Holmes. It was the consensus of the committee to approve the request.
- E. Stray Cat Theatre, Friday, September 26, 2008 (132 E. 6<sup>th</sup> Street): Ron Coleman made a motion to approve this license request. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the license.

### **IV. Events Pending Approval of Extension of Premises**

- A. The Lucky Devil, Saturday, October 25, 2008 (1212 E. Apache Blvd.): Jared Wilson made a motion to approve this extension of premises request with the stipulation that a revised site-map was approved. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the extension with the mentioned stipulation.
- B. Dirty Devil, Saturday, October 25, 2008 (560 S. College Ave.): Chad Holmes made a motion to approve this extension of premises request. It was seconded by Kay Savard. It was the consensus of the committee to approve the extension.

**V. Events for Post Review**

- A. Healing Field, Sept 11 – 14 at Tempe Beach Park: No problems reported
- B. Splash and Dash, Sept 13 at Tempe Town Lake: No problems reported
- C. Nathan's Triathlon on Sept 21 at Tempe Town Lake: No problems reported

Meeting adjourned at 2:43 pm.

The Committee's next meeting is October 21, 2008 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

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Michelle Konnath  
City of Tempe  
Special Event Supervisor